



Leicester  
City Council

Wards Affected: All Wards

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:  
Cabinet**

**18<sup>th</sup> October 2004**

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**Grant Aid Projects Audited Accounts**

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**Report Of Assistant Chief Executive**

**1. Purpose of Report**

This report sets out the requirements placed on projects to supply to the Council with a copy of their of audited accounts. It further identifies those projects that have failed to supply such accounts by the initial deadline and recommends appropriate action.

**2. Summary**

The current Grant Aid Contract requires projects to send a copy of their audited accounts to the Council within six months of the end of their financial year. If accounts are not received by this deadline the Grant Aid Contract calls for the project to be automatically placed on monthly funding until they are received.

If the audited accounts are still not received from a project within nine months of the end of their financial year then the Grant Aid Contract states that officers may produce a report for Cabinet that recommends the removal of funding.

Set out below are those projects whose financial year ended on 31<sup>st</sup> March 2004 and from whom the Council did not receive a copy of their audited accounts by the deadline of 30<sup>th</sup> September 2004.

African Caribbean Citizens Forum  
Ajani Women & Girls Centre  
Akwaaba  
Barnardos Carefree Young Carers Scheme  
Belgrave Baheno  
British Red Cross Medical Aid Dept.  
Childrens Society  
Employment Opportunities for People with Disabilities  
Federation of Muslim Organisations (Rahat Day Centre)  
Glen Street Playgroup  
Gorse Hill City Farm  
Heatherbrook Play Association  
Leicester Council of Faith  
Leicester Holme Project (Jason Court)

Leicester Law Centre  
Leicester Lesbian Gay & Bisexual Centre  
Leicester Money Advice Limited  
Leicestershire Scout Council  
Multiple Schlerosis Society  
NEDI (Northfields Employment Development Initiative)  
Pakistan Youth & Community Association  
Shree Sanatan Community Project  
St Matthews CAG  
Toddler Activity Group  
Vietnamese Community Association  
Young People First

### **3. Recommendations (or OPTIONS)**

Cabinet is recommended to:

- i. Confirm monthly funding arrangements for Grant Aid Projects still receiving Council funding that did not forward their accounts by the initial deadline.
- ii. Request officers to bring a report to Cabinet at the earliest opportunity recommending the appropriate action in response to those Grant Aid Projects whose accounts are still outstanding by the final deadline of 31<sup>st</sup> December 2004.

### **4. Headline Financial and legal Implications**

- 4.1 The terms of the agreement between the City Council and voluntary organisations require all such organisations in receipt of a sum from the City Council exceeding £5,000 to prepare accounts and for these accounts to be audited by a "suitably qualified independent auditor". Organisations receiving a sum less than £5,000 should supply, as a minimum, an income and expenditure statement. The agreement also specifies other conditions for the financial management of each voluntary organisation in accordance with good practice, including as sound banking practices, a robust regime of financial accountability, the maintenance of an inventory for all items exceeding £500 in value. The Council should satisfy itself that these requirements are met.
- 4.2. The position on audited accounts is as set out in the summary. If the audited accounts are still not received within 9 months of the end of the financial year then the Grant Aid Contract provides that the Council may cease funding. The termination of the provisions of the contract will then apply.

### **5. Report Author/Officer to contact:**

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**DECISION STATUS**

<b>Key Decision</b>	No
<b>Reason</b>	N/A
<b>Appeared in Forward Plan</b>	No
<b>Executive or Council Decision</b>	Executive (Cabinet)